

RFP ADDENDUM  
RFP-18 Rev. 12/08  
Prev. Rev. 5/07

# STATE OF CONNECTICUT

DEPARTMENT OF ADMINISTRATIVE SERVICES

PROCUREMENT DIVISION

165 Capitol Avenue, Room 5<sup>th</sup> Floor South

HARTFORD, CT 06106-1659

**Susanne Hawkins**  
Buyer Name

**(860) 713-5064**  
Buyer Phone Number

RFP NO.:  
11PSX0107

Proposal Due Date:  
29 August 2011

## RFP ADDENDUM #1

DESCRIPTION: Purchase and Rental of Refurbished Pre-Owned Systems Office Furniture, Wood, Metal Casegoods, Floor-to-Ceiling Partitions and Reupholstering, Reconditioning Reurbishment of Customer Owned Product to include cleaning and repairs.

FOR:  
All Using Agencies of the State and  
Political Sub-Divisions and Not-For-Profit Organizations

### PROPOSERS NOTE:

RFP questions were due by noon on August 5, 2011; below is the response to the only one and only submitted question:

#### Question 1:

On the price schedule on page 11, you are requesting an hourly rate to reupholster various items but there is not a place for how many hours to do the work. Is this correct? On the old contract, the price was a fixed amount per item, plus fabric.

#### Response:

Yes, it was the intent of this RFP to have hourly labor rates listed to reupholster per furniture item. Due the fact that furniture sizes and shapes do vary; DAS believes if the hourly labor rate to reupholster of an item is known that contract users can obtain a more accurate quote(s) through the awarded contractor(s) quoting each job per furniture item, plus the cost of fabric. Exhibit B Price Schedule has been revised to reflect per hour cost for reupholstery services.

**This Addendum must be Signed & Returned with your Proposal.**

\_\_\_\_\_  
Authorized Signature of Proposer

\_\_\_\_\_  
Company Name

APPROVED \_\_\_\_\_

**SUSANNE HAWKINS**  
Contract Specialist

(Original Signature on Document in Procurement Files)

A mailing label is included for your convenience.

**Date Issued:** 8 August 2011

SEALED RFP NO.: 11PSX0107

RFP DUE DATE/TIME: 29 August 2011  
2:00 PM

**RFP**

**Return Proposal To:**

PROCUREMENT DIVISION  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
STATE OF CONNECTICUT  
165 CAPITOL AVE 5th FLOOR SOUTH  
HARTFORD CT 06106-1659

# STATE OF CONNECTICUT PROCUREMENT SERVICES

**RFP NO.:**  
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*Contract Specialist*

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**REVISED PRICE SCHEDULE for RFP # 11PSX0107**

Page 1 OF 20

**DELIVERY:**

**TERMS:** Net 45 or Net 30 for Certified CT SBE Vendor

**Cash Discount Terms:**

**PROPOSER NAME:**

Proposal prices shall include all transportation charges FOB state agency.

ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE
	HOURLY RATE FOR DESIGN LAYOUT OF EXISTING FURNITURE BEING MOVED FROM ONE STATE FACILITY/LOCATION TO ANOTHER	\$ _____ <b>HOURLY RATE</b>
	HOURLY RATE FOR RECONFIGURATION LABOR SERVICES DURING NORMAL WORKING HOURS 8 AM TO 5:00 PM MONDAY – FRIDAY EXCLUDING HOLIDAYS FOR RELOCATION SERVICES OF EXISTING FURNITURE BEING MOVED FROM ONE STATE FACILITY/LOCATION TO ANOTHER.	\$ _____ <b>HOURLY RATE</b>
	OVERTIME (AFTER 5:00 PM) AND HOLIDAY HOURLY RATE FOR RECONFIGURATION SERVICES OF EXISTING FURNITURE BEING MOVED FROM ONE STATE FACILITY/LOCATION TO ANOTHER.	\$ _____ <b>HOURLY RATE</b>
	PREVAILING WAGE RATE FOR RECONFIGURATION / RELOCATION SERVICES OF EXISTING FURNITURE BEING MOVED FROM ONE STATE FACILITY/LOCATION TO ANOTHER.	\$ _____ <b>HOURLY RATE</b>

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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE
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Proposers are requested to provide a discount off manufacturers catalog price list on the entire line of relevant product or discount off ticketed showroom prices or vendor catalog price list. Proposers showroom sale items or clearance items can be sold at advertised sale pricing without discounts. All prices shall be net, including all transportation, delivery and installation charges fully prepaid by the contractor. Other related furniture services such as refinishing, re-upholstery, moving and storage are also being made available.

**SCHEDULE A:** Drop shipment/dock delivery. Prices shall include all transportation charges fully prepaid by the contractor, F.O.B. destination. No additional charges will be allowed for packing or packages.

**SCHEDULE B:** (Prevailing Wage) Prices shall include all transportation charges fully prepaid by the contractor, including unpacking or uncrating, full assembly, setting in final location, properly leveling, securing, anchoring, and erecting in place, complete and ready for use. The contractor is responsible for removal of all rubbish from the site, and all costs associated with legally disposing of the rubbish. If required, design service will be made available at no charge to the customer for Schedule B furniture product deliveries.

**SCHEDULE C:** (Non-Prevailing Wage) Prices shall include all transportation charges fully prepaid by the contractor, including unpacking or uncrating, full assembly, setting in final location, properly leveling in place, complete and ready for use. The contractor is responsible for removal of all rubbish from the site, and all costs associated with legally disposing of the rubbish. If required, design service will be made available at no charge to the customer for Schedule C furniture product deliveries.

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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE
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**USED OFFICE FURNITURE WOOD, METAL & OTHER**

**DELIVERY LEAD TIME:** \_\_\_\_\_

**PRODUCT WARRANTY:** \_\_\_\_\_

**USED FURNITURE PRODUCT LIST:**

**DESCRIPTION: CONFERENCE TABLE**

**DESCRIPTION: CAFETERIA / TRAINING**

**DESCRIPTION: FOLDING**

**DESCRIPTION: ERGONOMIC SEATING**

**DESCRIPTION: GUEST / CONFERENCE SEATING**

**DESCRIPTION: MOBILE STACKING SEATING**

**DESCRIPTION: LOUNGE SEATING**

**DESCRIPTION: FOLDING CHAIR**

**DESCRIPTION: CHAIR CADDYS**

SCHEDULE A	SCHEDULE B	SCHEDULE C
SCHEDULE A	SCHEDULE B	SCHEDULE C
SCHEDULE A	SCHEDULE B	SCHEDULE C
SCHEDULE A	SCHEDULE B	SCHEDULE C
SCHEDULE A	SCHEDULE B	SCHEDULE C
SCHEDULE A	SCHEDULE B	SCHEDULE C
SCHEDULE A	SCHEDULE B	SCHEDULE C
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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE		
	<b>DESCRIPTION: WOOD CASEGOODS</b>	SCHEDULE A	SCHEDULE B	SCHEDULE C
	<b>DESCRIPTION: METAL CASEGOODS / OTHER</b>	SCHEDULE A	SCHEDULE B	SCHEDULE C
	<b>DESCRIPTION: STORAGE / VERTICAL FILES</b>	SCHEDULE A	SCHEDULE B	SCHEDULE C
	<b>DESCRIPTION: STORAGE / LATERAL FILES</b>	SCHEDULE A	SCHEDULE B	SCHEDULE C
	<b>DESCRIPTION: STORAGE CABINETS</b>	SCHEDULE A	SCHEDULE B	SCHEDULE C
	<b>DESCRIPTION: STORAGE / FIRE RESISTANT</b>	SCHEDULE A	SCHEDULE B	SCHEDULE C
	<b><u>DESCRIPTION: USED OPEN PANEL SYSTEMS FURNITURE</u></b>	SCHEDULE A	SCHEDULE B	SCHEDULE C
	<b>TIER 1 PRICING DISCOUNT SCHEDULE FOR PURCHASE FROM \$1 - \$24,999</b>			
	<b>TIER 2 PRICING DISCOUNT SCHEDULE FOR PURCHASE FROM \$25,000-\$49,999</b>			
	<b>TIER 3 PRICING DISCOUNT SCHEDULE FOR PURCHASES FROM \$50,000-\$99,999</b>			
	<b>TIER 4 PRICING DISCOUNT SCHEDULE FOR PURCHASES FROM \$100,000+</b>			

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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE		
	<b><u>DESCRIPTION: USED FLOOR-TO-CEILING PARTITIONS</u></b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>TIER 1 PRICING DISCOUNT SCHEDULE FOR PURCHASE FROM \$1 - \$24,999</b>			
	<b>TIER 2 PRICING DISCOUNT SCHEDULE FOR PURCHASE FROM \$25,000-\$49,999</b>			
	<b>TIER 3 PRICING DISCOUNT SCHEDULE FOR PURCHASES FROM \$50,000-\$99,999</b>			
	<b>TIER 4 PRICING DISCOUNT SCHEDULE FOR PURCHASES FROM \$100,000+</b>			
	<b>DESCRIPTION: USED RACKING / STORAGE / METAL SHELVING</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>DESCRIPTION: USED COMPUTER ACCESSORIES / KEYBOARD TRAYS</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>DESCRIPTION: USED DISPLAYS / WHITE BOARDS</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>DESCRIPTION: USED ARTWORK</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>

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**DELIVERY:**

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**REFURBISHED OFFICE FURNITURE WOOD, METAL & OTHER**

**DELIVERY LEAD TIME:** \_\_\_\_\_

**PRODUCT WARRANTY:** \_\_\_\_\_

**DESCRIPTION: CAFETERIA / TRAINING**

**DESCRIPTION: FOLDING**

**DESCRIPTION: ERGONOMIC SEATING**

**DESCRIPTION: GUEST / CONFERENCE SEATING**

**DESCRIPTION: MOBILE STACKING SEATING**

**DESCRIPTION: LOUNGE SEATING**

**DESCRIPTION: FOLDING CHAIR**

**DESCRIPTION: CHAIR CADDYS**

SCHEDULE A	SCHEDULE B	SCHEDULE C
<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
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	<b>DESCRIPTION: WOOD CASEGOODS</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>DESCRIPTION: METAL CASEGOODS / OTHER</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>DESCRIPTION: STORAGE / VERTICAL FILES</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>DESCRIPTION: STORAGE / LATERAL FILES</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>DESCRIPTION: STORAGE CABINETS</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>DESCRIPTION: STORAGE / FIRE RESISTANT</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b><u>DESCRIPTION: OPEN PANEL SYSTEMS / REFURBISHED</u></b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>TIER 1 PRICING DISCOUNT SCHEDULE FOR PURCHASE FROM \$1 - \$24,999</b>			
	<b>TIER 2 PRICING DISCOUNT SCHEDULE FOR PURCHASE FROM \$25,000-\$49,999</b>			
	<b>TIER 3 PRICING DISCOUNT SCHEDULE FOR PURCHASES FROM \$50,000-\$99,999</b>			
	<b>TIER 4 PRICING DISCOUNT SCHEDULE FOR PURCHASES FROM \$100,000+</b>			

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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE		
	<b><u>DESCRIPTION: FLOOR-TO-CEILING PARTITIONS /REFURBISHED</u></b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>TIER 1 PRICING DISCOUNT SCHEDULE FOR PURCHASE FROM \$1 - \$24,999</b>			
	<b>TIER 2 PRICING DISCOUNT SCHEDULE FOR PURCHASE FROM \$25,000-\$49,999</b>			
	<b>TIER 3 PRICING DISCOUNT SCHEDULE FOR PURCHASES FROM \$50,000-\$99,999</b>			
	<b>TIER 4 PRICING DISCOUNT SCHEDULE FOR PURCHASES FROM \$100,000+</b>			
	<b>DESCRIPTION: RACKING / STORAGE / METAL SHELVING</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>DESCRIPTION: COMPUTER ACCESSORIES / KEYBOARD TRAYS</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>
	<b>DESCRIPTION: DISPLAYS / WHITE BOARDS</b>	<b>SCHEDULE A</b>	<b>SCHEDULE B</b>	<b>SCHEDULE C</b>

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<b>PROPOSER NAME:</b>
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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE
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**DESIGN SERVICES:**

CONTRACTOR AGREES TO PROVIDE DESIGNER LABOR FORCE, COMPUTERS, PRINTER AND SUPPLIES FOR FURNITURE DESIGN SERVICES FOR FURNITURE DESIGN SERVICES THROUGHOUT THE STATE OF CONNECTICUT IN CONJUNCTION WITH THE PROCUREMENT OF REFURBISHED / USED FURNITURE.

Cost Per Hourly Rate:  
Normal Workday Hours Monday – Friday 8:00 am to 5:00 pm (excludes holidays)

<p>\$ _____</p>	<p><b>PER HOUR</b></p>
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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE	
	<p><b>FURNITURE RENTAL:</b> CONTRACTOR AGREES TO PROVIDE TEMPORARY RENTAL FURNITURE ON AN AS NEEDED BASIS THROUGHOUT THE STATE OF CONNECTICUT. REQUESTS WILL BE QUOTED ON AS NEEDED BASIS.</p> <p>Estimated Per Day Cost For Standard Freestanding Case Goods Furniture Rental: Pricing to include delivery to and from user site, installation and removal labor during Normal Workday Hours Monday – Friday 8:00 am to 5:00 pm (excludes holidays). Vendors can attach sheet with more extensive rental pricing.</p>	\$ _____	<b>RENTAL COST</b>
	<p><b>STORAGE SERVICES:</b> STORAGE RATE FOR PURCHASED REFURBISHED FURNITURE PRODUCT IF STORAGE OF GOODS GOES BEYOND 60 DAYS AFTER SCHEDULED DELIVERY DATE AND NOTIFICATION FROM USER OF INABILITY TO ACCEPT DELIVERY.</p>	<b>PLEASE LIST APPLICABLE STORAGE RATE(S):</b>	
	<p><b>REUPHOLSTERING AND REFURBISHMENT OF CUSTOMER OWNED SEATING:</b></p>		
	<p><b>PICK UP CHARGES OF CUSTOMER SEATING:</b> PICK UP DURING NORMAL WORKING HOURS 8:00 AM – 5:00 PM</p> <ul style="list-style-type: none"> <li>• COST OF ONE (1) VEHICAL AND ONE (1) DRIVER – HOURLY RATE</li> <li>• COST OF ADDITIONAL HELPER – HOURLY RATE</li> </ul>	\$ _____	<b>PER HOUR</b>
		\$ _____	<b>PER HOUR</b>

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<b>PROPOSER NAME:</b>
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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE
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**CONTRACTOR TO PROVIDE REUPHOLSTERY SERVICES FOR THE STATE OF CONNECTICUT**

**REUPHOLSTERY HOURLY RATE:**

<b>DESK CHAIR / NO FABRIC ON ARMS</b> (*ESTIMATED 1 YARD OF FABRIC)	\$ _____	<b>PER HOUR COST PLUS FABRIC COST</b>
<b>EXCUTIVE DESK CHAIR (OFFICER CHAIR)</b> (*FABRIC MATERIAL TO BE DETERMINED)	\$ _____	<b>PER HOUR PLUS FABRIC COST</b>
<b>GUEST SEATING / SLED BASE</b> (*ESTIMATED 1.5 YARDS OF FABRIC)	\$ _____	<b>PER HOUR COST PLUS FABRIC COST</b>
<b>RECEPTION SEATING</b> (*FABRIC MATERIAL TO BE DETERMINED)	\$ _____	<b>PER HOUR COST PLUS FABRIC COST</b>
<b>REUPHOLSTERY OF LOUNGE SEATING:</b> (*FABRIC MATERIAL TO BE DETERMINED)	\$ _____	<b>PER HOUR COST PLUS FABRIC COST</b>
<b>CLUB CHAIR</b> (*ESTIMATED 8 YARDS OF FABRIC)	\$ _____	<b>PER HOUR COST PLUS FABRIC COST</b>
<b>LOVE SEAT</b> (*ESTIMATED 10 YARDS OF FABRIC)	\$ _____	<b>PER HOUR COST PLUS FABRIC COST</b>
<b>COUCH</b> (*ESTIMATED 14 YARDS OF FABRIC)	\$ _____	<b>PER HOUR COST PLUS FABRIC COST</b>

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	STADIUM SEATING (*FABRIC MATERIAL TO BE DETERMINED)	\$ _____	<b>PER HOUR COST PLUS FABRIC COST</b>
	AUDITORIUM SEATING (*ESTIMATED 2 YARDS OF FABRIC)	\$ _____	<b>PER HOUR COST PLUS FABRIC COST</b>
<b>RECONDITIONING OF CUSTOMER OWNED PRODUCT</b>			
<b>Wood Casegoods Touchup / REFINISHING:</b>			
	COST PER HOUR NORMAL WORKING HOURS MONDAY – FRIDAY 8:00 AM TO 5:00 PM	\$ _____	<b>PER HOUR</b>
	COST PER HOUR OVERTIME HOURS MONDAY – FRIDAY 5:01 PM TO 7:59 AM	\$ _____	<b>PER HOUR</b>
<b>ELECTRO STATIC PAINTING OF METAL CASE GOODS</b>			
	COST PER HOUR FOR (1) ELECTRO STATIC PAINTER (ON SITE) NORMAL WORKING HOURS MONDAY – FRIDAY 8:00 AM TO 5:00 PM	\$ _____	<b>PER HOUR</b>

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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE	
	COST PER HOUR FOR (1) ELECTRO STATIC PAINTER (ON SITE) OVERTIME HOURS MONDAY – FRIDAY 5:01 PM TO 7:59 AM	\$ _____	<b>PER HOUR</b>
	COST PER HOUR FOR (1) ELECTRO STATIC PAINTER (OFF SITE) NORMAL WORKING HOURS MONDAY – FRIDAY 8:00 AM TO 5:00 PM	\$ _____	<b>PER HOUR</b>
	<b>PICK UP CHARGES OF CUSTOMER OFF SITE REFINISHING:</b> PICK UP DURING NORMAL WORKING HOURS 8:00 AM – 5:00 PM <ul style="list-style-type: none"> <li>• COST OF ONE (1) VEHICAL AND ONE (1) DRIVER – HOURLY RATE</li> <li>• COST OF ADDITIONAL HELPER – HOURLY RATE</li> </ul>	\$ _____ \$ _____	<b>PER HOUR</b> <b>PER HOUR</b>
	COST PER HOUR FOR PANEL FABRIC REPLACEMENT / REFURBISHMENT OF PARTITION PANELS:	\$ _____	<b>PER HOUR</b>
	COST PER HOUR FOR PAINTING SERVICES NORMAL WORKING HOURS MONDAY – FRIDAY 8:00 AM TO 5:00 PM	\$ _____	<b>PER HOUR</b>
	*COST PER HOUR FOR REUPHOLSTERY SERVICES NORMAL WORKING HOURS MONDAY – FRIDAY 8:00 AM TO 5:00 PM	\$ _____	<b>PER HOUR</b> *PLUS FABRIC COST

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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE	
	<b>MECHANICAL SERVICES – REPAIR NON-WARRANTY OF CUSTOMER FURNITURE PRODUCT</b>		
	TECHNICIAN COST PER HOUR NORMAL WORKING HOURS MONDAY – FRIDAY 8:00 AM TO 5:00 PM	\$ _____	<b>PER HOUR</b>
	TECHNICIAN COST PER HOUR <b>OVERTIME HOURS MONDAY – FRIDAY 5:01 PM TO 7:59 AM</b>	\$ _____	<b>PER HOUR</b>
	<b>CLEANING AND SANITIZING OF CUSTOMER OWNED FURNITURE</b>		
	COST PER HOUR NORMAL WORKING HOURS MONDAY – FRIDAY 8:00 AM TO 5:00 PM	\$ _____	<b>PER HOUR</b>
	COST PER HOUR OVERTIME HOURS MONDAY – FRIDAY 5:01 PM TO 7:59 AM	\$ _____	<b>PER HOUR</b>



# STATE OF CONNECTICUT

## PROCUREMENT SERVICES

<b>RFP NO.:</b> 11PSX0107
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Susanne Hawkins  
Contract Specialist

**(860) 713-5064**  
Telephone Number

<b>REVISED PRICE SCHEDULE for RFP # 11PSX0107</b>
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<b>DELIVERY:</b>
<b>TERMS:</b> Net 45 or Net 30 for Certified CT SBE Vendor
<b>Cash Discount Terms:</b>

Proposal prices shall include all transportation charges FOB state agency.
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<b>PROPOSER NAME:</b>
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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE	
	<b>FOR RECONFIGURES DURING NORMAL WORKING HOURS MONDAY – FRIDAY 8:00 AM TO 5:00 PM</b>		
	• COST OF ONE (1) VEHICAL AND ONE (1) DRIVER – HOURLY RATE	\$ _____	PER HOUR
	• COST OF ADDITIONAL HELPER – HOURLY RATE	\$ _____	PER HOUR
	• COST OF TRAINED CERTIFIED SENIOR INSTALLER – HOURLY RATE	\$ _____	PER HOUR
	• COST OF SITE SUPERVISOR - HOURLY RATE	\$ _____	PER HOUR
	<b>FOR RECONFIGURES FOR OVERTIME HOURS MONDAY – FRIDAY 5:01 PM TO 7:59 AM, HOIDAYS AND WEEKENDS</b>		
	• COST OF ONE (1) VEHICAL AND ONE (1) DRIVER – HOURLY RATE	\$ _____	<b>PER HOUR</b>
	• COST OF ADDITIONAL HELPER – HOURLY RATE	\$ _____	<b>PER HOUR</b>
	• COST OF TRAINED CERTIFIED SENIOR INSTALLER – HOURLY RATE	\$ _____	<b>PER HOUR</b>
	• COST OF SITE SUPERVISOR - HOURLY RATE	\$ _____	<b>PER HOUR</b>

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<p><b>DELIVERY:</b></p> <hr/> <p><b>TERMS:</b> Net 45 or Net 30 for Certified CT SBE Vendor</p> <p><b>Cash Discount Terms:</b></p>
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<p><b>PROPOSER NAME:</b></p>
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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE	
	<p><b>MOVE SERVICES:</b></p> <ul style="list-style-type: none"> <li>COST OF ONE (1) VEHICAL AND ONE (1) DRIVER – HOURLY RATE</li> <li>COST OF ADDITIONAL HELPER – HOURLY RATE</li> <li>COST OF TRAINED CERTIFIED SENIOR INSTALLER – HOURLY RATE</li> <li>COST OF SITE SUPERVISOR - HOURLY RATE</li> </ul>	<p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p>	<p><b>PER HOUR</b></p> <p><b>PER HOUR</b></p> <p><b>PER HOUR</b></p> <p><b>PER HOUR</b></p>

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<p><b>DELIVERY:</b></p> <hr/> <p><b>TERMS:</b> Net 45 or Net 30 for Certified CT SBE Vendor</p> <p><b>Cash Discount Terms:</b></p>
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<p><b>PROPOSER NAME:</b></p>
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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE	
	<p><b>OFFICE MOVES / RECONFIGURATIONS DURING NORMAL WORKING HOURS MONDAY – FRIDAY 8:00 AM TO 5:00 PM</b></p>		
	<ul style="list-style-type: none"> <li>• COST OF ONE (1) VEHICAL AND ONE (1) DRIVER – HOURLY RATE</li> </ul>	\$ _____	<b>PER HOUR</b>
	<ul style="list-style-type: none"> <li>• COST OF ADDITIONAL HELPER – HOURLY RATE</li> </ul>	\$ _____	<b>PER HOUR</b>
	<ul style="list-style-type: none"> <li>• COST OF TRAINED CERTIFIED SENIOR INSTALLER – HOURLY RATE</li> </ul>	\$ _____	<b>PER HOUR</b>
	<ul style="list-style-type: none"> <li>• COST OF SITE SUPERVISOR - HOURLY RATE</li> </ul>	\$ _____	<b>PER HOUR</b>
	<p><b>OFFICE MOVES / RECONFIGURATION DURING OVERTIME HOURS MONDAY – FRIDAY 5:01 PM TO 7:59 AM, HOLIDAYS AND WEEKENDS</b></p>		
	<ul style="list-style-type: none"> <li>• COST OF ONE (1) VEHICAL AND ONE (1) DRIVER – HOURLY RATE</li> </ul>	\$ _____	<b>PER HOUR</b>
	<ul style="list-style-type: none"> <li>• COST OF ADDITIONAL HELPER – HOURLY RATE</li> </ul>	\$ _____	<b>PER HOUR</b>
	<ul style="list-style-type: none"> <li>• COST OF TRAINED CERTIFIED SENIOR INSTALLER – HOURLY RATE</li> </ul>	\$ _____	<b>PER HOUR</b>
	<ul style="list-style-type: none"> <li>• COST OF SITE SUPERVISOR - HOURLY RATE</li> </ul>	\$ _____	<b>PER HOUR</b>

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<b>Cash Discount Terms:</b>

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<b>PROPOSER NAME:</b>
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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE	
	<b>HEAVY EQUIPMENT MOVES (INDUSTRIAL OR MECHANICAL TYP OF EQUIPMENT) FOR RECONFIGURES DURING NORMAL WORKING HOURS MONDAY – FRIDAY 8:00 AM TO 5:00 PM</b>		
	<ul style="list-style-type: none"> <li>COST OF ONE (1) VEHICAL AND ONE (1) DRIVER – HOURLY RATE</li> <li>COST OF ADDITIONAL HELPER – HOURLY RATE</li> <li>COST OF SITE SUPERVISOR - HOURLY RATE</li> </ul>	\$ _____ \$ _____ \$ _____	<b>PER HOUR</b>  <b>PER HOUR</b>  <b>PER HOUR</b>
	<b>HEAVY EQUIPMENT MOVES (INDUSTRIAL OR MECHANICAL TYP OF EQUIPMENT) FOR RECONFIGURES DURING OVERTIME HOURS MONDAY – FRIDAY 5:01 PM TO 7:59 AM, INCLUDES HOLIDAYS AND WEEKENDS</b>		
	<ul style="list-style-type: none"> <li>COST OF ONE (1) VEHICAL AND ONE (1) DRIVER – HOURLY RATE</li> <li>COST OF ADDITIONAL HELPER – HOURLY RATE</li> <li>COST OF SITE SUPERVISOR - HOURLY RATE</li> </ul>	\$ _____ \$ _____ \$ _____	<b>PER HOUR</b>  <b>PER HOUR</b>  <b>PER HOUR</b>

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DELIVERY:
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Cash Discount Terms:

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PROPOSER NAME:
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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE	
	<b>MISCELLANEOUS FEES:</b>		
	DUMPING FEE (COST PER TON FOR DUMPING)	\$ _____	<b>PER TON</b>
	MOVING BOXES	\$ _____	
	• 1.5 CUBIC FOOT BOX	\$ _____	<b>PER BOX</b>
	• 2.0 CUBIC FOOT BOX	\$ _____	<b>PER BOX</b>
	• 3.0 CUBIC FOOT BOX	\$ _____	<b>PER BOX</b>
	• 4.0 CUBIC FOOT BOX	\$ _____	<b>PER BOX</b>
	LABELS – 500 PER ROLL	\$ _____	<b>PER ROLL</b>
	MOVING CRATES (USED BY AGENCY VERSUS USING BOXES)	\$ _____	<b>PER DAY</b>
	MOVING CARTS FOR COMPUTERS AND OFFICE EQUIPMENT	\$ _____	<b>PER DAY</b>
	TEMPORARY STORAGE FEE FO CUSTOMER OWNED FURNITURE/EQUIPMENT	\$ _____	<b>PER DAY PER SQ. FT.</b>
	CONTRACTOR TO SPECIFY ANY ADDITIONAL CONTRACTOR CHARGES THAT NEED TO BE NOTED FOR THIS REQUEST FOR PROPOSAL. ADDITIONAL CHARGES WILL HAVE TO BE NOTED AND REVIEWED IN THE EVALUATION PROCESS.		
	<b>SPECIFY OTHER CONTRACTOR CHARGES:</b>		

# STATE OF CONNECTICUT

## PROCUREMENT SERVICES

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ITEM #	DESCRIPTION OF COMMODITY AND/OR SERVICES	PRICE

**PROPOSERS ARE TO HAVE A LOCAL CONNECTICUT SHOWROOM WHERE CUSTOMERS CAN GO TO VIEW THE REFURBISHED/USED FURNITURE PRODUCT SPECIFIED IN THIS RFP.**

**Proposers Connecticut Showroom Address / Location:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_